



Plainfield Elementary School

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: 11/13/2019	Meeting Location: Staff Room, Plainfield Elementary School
Starting Time: 7:00 am	Ending Time: 8:00 am

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Attendance: Phillip Pinegar, Alex Fricke, Brooke Santoni, Barry Kersting, Sebastian Torres, Clara Skaug, ALly Bleile, Barbara Chase

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair/Principal	-call to order at 7:00am
2. Roll Call (1 minute)	None	Secretary	- members present: Phillip Pinegar, Alex Fricke, Brooke Santoni, Barry Kersting, Sebastian Torres, Clara Skaug, ALly Bleile, Barbara Chase
3. Additions/Changes to Agenda (1 min.)		Chair/Principal	-Principal adds agenda item: "Classified Vacancy"
4. Reading and Approval of Minutes (2 min.)	Approve	Secretary	-president calls for motion to approve minutes; motioned by Sebastian, seconded by Brooke
5. Reports of Officers/Committees (4 min.)	None	All Council Members	-Ally: enjoyed the end of October festivities and Harvest Gala; Barbara: Kindergarden is going on a field trip to Opera House in a few weeks; Barry: went to Amador County for 3 day weekend, went to Father Daughter Dance; Clara: went out of town, satisfied with report card season; Sebastian: preparing for the transition to new role at WHS; Brooke: lots of sports in household, stayed home over 4 day weekend; Alex: stayed home, some cleaning, very busy with student

			activities, Harvest Gala was successful, finished poinsettia sales; Phil: finished the long month of October, November is flying by, planning for some after school math interventions, first lockdown drill coming up, iReady night coming up in December
6. Public Comment (0 min.)	*Not Applicable	Chair	

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (10 min.) -SBAC Data from other schools in WJUSD	Review & Discuss	Principal	-see attachment of SBAC data at other WJUSD schools, as compared to Yolo County and CA -Barbara brings up the point that socioeconomic status is a huge determining factor for standardized tests/academic achievement ; worries that we are losing students to private schools due to disciplinary issues at the district level
8. New Business (30 min.) -SPSA Expenditures Report -Financial Activity -Smart Sheet -SPSA Amendments	Review & Discuss	Chair/Principal	-Sebastian: new transactions- Goal .11 purchased Learning w/o Tears; purchased more life skill pads, supply room fully stocked, Home/School red folders & planners for next year purchased -Phil: new sheet being pushed out by the district (as a pilot) to help tracking of budgetary expenses Barry: in the supplemental intervention line are we already over budget for that item? Phil: no, because we have already encumbered funds for some of these -Phil: some of the funds may be moved around now that we have a better idea what our expenses actually are for the year Barry: from this table, it can be hard to tell how much is being spent vs. saved; could we add future costs,

<p>- Classified Vacancy</p>			<p>used to looking at quarterly or monthly budgets -Phil: proposed amendments to SPSA- all schools received more funds this year, Plainfield received \$402 so proposes adding \$402 under Goal 1.1 to support costs of teaching equipment and supplies -Phil: proposes moving \$1000 from Goal 1.2 to Goal 1.1 to support the complete funding of schoolwide programs Accelerated Reader and STAR -Phil: proposes moving \$1000 from Goal 2.1 to Goal 1.1 to support the complete funding of schoolwide supplemental science program "Mystery Science" -Phil: proposes decreasing \$2000 in Title I funds from Goal 4.1 and decrease \$1000 in supp/Con from Goal 4.1, to increase Goal 1.1 to support the complete funding of NewsELA and Scholastic News with Spin -Barbara motions to approve all amendments; Alex seconds; all in favor, motion passes</p> <p>-Phil: we will open up the vacancy to all classified staff (ex: noon duties) for nominations, will give 2 weeks to nominate themselves followed by a ballot for voting -Phil: the vacancy for the Office Coordinator position will go out soon, believe it is in the pipeline for approval, did advertise the position for 2 weeks inside/outside the district -Brooke: is there a substitute Sebastain: yes -Phil: at the end of PTC we will have all the ballots for SSC, to be counted at the front office</p>
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Date: 11/8/2019

Attach sign-in sheet



Plainfield Elementary School

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

12/18/2019	Election of SSC Council- Mandate
9/24/2019 & 10/9/2019	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
9/18/2019	Development of Bylaws- Recommended
8/21/2019	Develop Meeting Calendar for 2019-2020- Mandate

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

10/16/2019 1/15/2020 4/22/2020	Review Student Achievement Data- Mandate
9/18/2019 through May 20, 2020	Monitor the Implementation of the School Plan for Student Achievement- Mandate
TBD	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
2/6/2019	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
9/18/2019 through May 20, 2020	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
3/15/2020	Coordinate with ELAC to review programs for English learners- Mandate
N/A	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
4/22/2020	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
TBD	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate